



HOA CERTIFICATION

BORROWER INFORMATION

Borrower Name
Subject Property Address
Project Legal Name

PLEASE COMPLETE THE FOLLOWING INFORMATION

1.	Monthly HOA dues for subject property. Must indicate subject property exact HOA dues.	
2.	Total # of Units in Project	
	Total # of Units Sold	#
	Total # of Units Delinquent on HOA Dues over 60 days	#
	Total # of Units Owner-occupied	#
	Total # of Units Non-owner-occupied	#
3.	Was the Project Created by Conversion of an Existing Building?	Yes <input type="radio"/> No <input type="radio"/>
	If Yes, What Year was Conversion Completed?	Year:
4.	Has the Developer Turned the Association Over to the Owners?	Yes <input type="radio"/> No <input type="radio"/>
5.	Is there any Pending Litigation Against the Project?	Yes <input type="radio"/> No <input type="radio"/>
	If Yes, Please Provide Details (such as case name, case number, etc.):	
6.	Is Subject Property Delinquent on HOA Dues?	Yes <input type="radio"/> No <input type="radio"/>
	If Yes, How Many Months?	#
	Is there pending litigation against subject property:	Yes <input type="radio"/> No <input type="radio"/>
	If yes, please provide details (such as case name, case number, etc.):	
7.	Does property have co-ownership or is this property a Co-Op?	Yes <input type="radio"/> No <input type="radio"/>
8.	Is Written consent / approval required from the Board of Directors of project in regard to the sale of this property to proposed borrower/purchaser listed above?	
9.	Project Located in Florida <i>If yes, then complete page 2 Florida Addendum</i>	Yes <input type="radio"/> No <input type="radio"/>

INSURANCE INFORMATION

Company	
Agent	Phone
Policy Number	

CERTIFICATION

I hereby certify that the information provided herein is true and correct to the best of my knowledge.

Print Name and Title of HOA Representative	Phone
Signature	Date

Florida Addendum

A. Has the HOA been required to have a Structural Integrity Reserve Study (SIRS) in your municipality guided by House Bill 1021 (aka Condo 3.0)?	Yes <input type="radio"/> No <input type="radio"/>
B. If 'no' why not (year of building, type of condo, etcetera)? This question seeks to understand why the condo project is currently exempt).	
C. If 'Yes' for "A.", continue to the following questions and provide the most recent SIRS.	
1. Has the project failed to obtain or maintain a certificate of occupancy?	Yes <input type="radio"/> No <input type="radio"/>
2. Was the last building inspection by a licensed architect, licensed engineer, or any other building inspector?	Yes <input type="radio"/> No <input type="radio"/>
3. Did the last inspection (including any state, county or other jurisdictional or mandatory) have any findings related to the safety, soundness, structural integrity, or habitability of the project's building(s)?	Yes <input type="radio"/> No <input type="radio"/>
If yes, then provide:	Yes <input type="radio"/> No <input type="radio"/>
A. Have recommended repairs / replacements been completed?	Yes <input type="radio"/> No <input type="radio"/>
B. What repairs / replacements remain to be completed?	Yes <input type="radio"/> No <input type="radio"/>
C. When will the repairs / replacements be completed?	Yes <input type="radio"/> No <input type="radio"/>
4. Is the HOA / Cooperative Corporation aware of any deficiencies related to the safety, soundness, structural integrity, or habitability of the project's building(s)?	Yes <input type="radio"/> No <input type="radio"/>
5. Does the project have any material deficiencies, which if left uncorrected, have the potential to result in or contribute to critical element or system failure within one year (i.e.: sea walls, elevators, waterproofing, stairwells, balconies, foundation, electrical systems, parking structures, or other load-bearing structures)?	Yes <input type="radio"/> No <input type="radio"/>
6. Are there any outstanding violations of jurisdictional requirements (zoning ordinances, codes, etcetera) related to the safety, soundness, structural integrity, or habitability of the project's building(s)?	Yes <input type="radio"/> No <input type="radio"/>
7. Is it anticipated the project will, in the future, have such violations?	Yes <input type="radio"/> No <input type="radio"/>
8. Does the project have a funding plan for its deferred maintenance components / items to be repaired or replaced?	Yes <input type="radio"/> No <input type="radio"/>
9. Does the project have a schedule for the deferred maintenance components / items to be repaired or replaced?	Yes <input type="radio"/> No <input type="radio"/>
10. Has the HOA / Cooperative Corporation had a reserve study completed on the project within the past three (3) years?	Yes <input type="radio"/> No <input type="radio"/>
If yes: Is the HOA following recommendations of this study?	Yes <input type="radio"/> No <input type="radio"/>
11. Are there any planned special assessments that unit owners / cooperative shareholders will be obligated to pay?	Yes <input type="radio"/> No <input type="radio"/>
12. Has the HOA obtained any loans to finance improvements or deferred maintenance?	Yes <input type="radio"/> No <input type="radio"/>
13. Is the project in need of critical repairs (those needing repairs or replacements) that significantly impact the safety, soundness, structural integrity, or habitability of the project's building(s), or the financial viability or marketability of the project?	Yes <input type="radio"/> No <input type="radio"/>
14. Is there any mold, water intrusions or potentially damaging leaks to the project's building(s) that need repair or replacement?	Yes <input type="radio"/> No <input type="radio"/>
15. Is there any advanced physical deterioration?	Yes <input type="radio"/> No <input type="radio"/>
16. Are there any unfunded repairs costing more than \$10,000 per unit that should be undertaken within the next 12 months (does not include repairs made by the unit owner or repairs funded through a special assessment)?	Yes <input type="radio"/> No <input type="radio"/>
17. Has the project ever been fully or partially evacuated to complete repairs?	Yes <input type="radio"/> No <input type="radio"/>
18. Is the project subject to a partial or total evacuation order due to unsafe conditions that have not been remediated?	Yes <input type="radio"/> No <input type="radio"/>